



**ALTOONA AREA KENNEL ASSOCIATION, INC.**  
**COVID-19 PROTOCOL – JULY, 2020**  
**0% TOLERANCE FOR EVERYONE'S SAFETY**

This “New Normal” procedure is for the safety of ALL people using the AAKA, Inc. facilities. This is a zero percent tolerance policy for everyone to return to the AAKA. Please do not put us in a position to request that you leave the building for lack of compliance in these guidelines. We ask that you be patient and bear with us as we work through this “New Normal” procedure and make adjustments as needed.

● **AAKA, INC. BUILDING GUIDELINES:**

1. **Per CDC Guidelines:** Anyone with COVID-19 symptoms cannot enter the building until 3 days have passed without symptoms or have obtained a negative COVID-19 test. If you are in contact with a COVID-19 patient, you may not enter the building until your quarantine has been completed and you have been released by the Health Department.
2. Upon initial return to the building, everybody entering must sign a waiver releasing AAKA of any liability.
3. Must use hand sanitizer\* when entering and leaving the building. Be responsible for your hand hygiene while at the building.
4. **Must wear a mask in the building.** Please do your best to maintain 6' social distance on the premises. (follow CDC Guidelines)
5. Must sanitize anything touched before leaving, using wipes\* and/or spray sanitizer\*.
6. Nothing can be brought into the building except dog, treats, water/bowl, **personal training equipment (sanitize area used)** & chair (If you use club chair, you must sanitize\* it).
7. Must use gloves\* to move LARGE equipment; ie. A-frame, teeter, tunnels.
8. Avoid touching equipment and other surfaces unless necessary (must sanitize\* everything touched before leaving).
9. Do not use refrigerator, fans, or community water bowls/food.
10. **During inclement weather, unsafe for dogs (hot/cold), may use community crate, but must completely sanitize when done or may bring in own crate and sanitize area before leaving.**
11. Stagger entry and exit times--allow 30 minutes between rentals for cleaning & social distancing.
12. **Building occupancy is 25 people (50% of maximum).**
13. Individual use of the building: Must sign in and out, as well as, pay for use of the building--\$5/hour--member (cash, check, or credits) and \$10/hour--nonmember guest
14. **ITEMS TO WIPE/SANITIZE\* AFTER BUILDING USE:** Everything touched, door knobs, seating area, grooming tables, bathroom knobs, light switches, equipment, coat hooks, etc.

● **AAKA, INC. CLASS GUIDELINES:**

1. **Participants must follow building guidelines listed above.**
2. Classes will be 45 minutes with 15 minutes remaining for cleaning/sanitizing\* everything touched.
3. Participants must remain outside until invited in by the instructor, 5 minutes prior to class time.
4. Participants must move directly to the instructor assigned location to stand or sit with your dog. NO loitering in the seating area.
5. Participants must exit promptly unless assigned by instructor to clean/sanitize\* everything touched. (Clean/sanitize individuals will be rotated each class)
6. If entered in more than one class and have two dogs, the second dog must be crated in your vehicle—no community crates available in building, **except in inclement weather (see #10 above).**

**\*\*HAND SANITIZER, WIPES, GLOVES, AND SANITIZING SPRAY WILL BE PROVIDED (You are welcome to bring hand sanitizer with you.)**